The Higher Education Act of 1965 (HEA), as amended by the Higher Education Opportunity Act of 2008 (HEOA), includes many disclosure and reporting requirements. A disclosure requirement is information that an institution of higher education is required to distribute or make available to another party, such as students or employees. A reporting requirement is information submitted to the U.S. Department of Education or other governmental agencies. Disclosure and reporting requirements sometimes overlap. For certain topics, institutions are required to make information available to students or others and to submit information to the Department of Education.

St. Gregory’s University is committed to providing access to information that will allow consumers to make informed decisions about postsecondary education. This document provides a single access point to all federally mandated reports and disclosures.
# TABLE OF CONTENTS

<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>NOTICE OF AVAILABILITY OF INSTITUTIONAL AND FINANCIAL AID INFORMATION</td>
<td>4</td>
</tr>
<tr>
<td>CONTACT INFORMATION FOR ASSISTANCE IN OBTAINING INSTITUTIONAL OR FINANCIAL AID INFORMATION</td>
<td>4</td>
</tr>
<tr>
<td>GENERAL INSTITUTIONAL INFORMATION</td>
<td>5</td>
</tr>
<tr>
<td>PRIVACY OF STUDENT RECORDS – FAMILY RIGHTS AND PRIVACY ACT (FERPA)</td>
<td>4</td>
</tr>
<tr>
<td>CONSUMER INFORMATION ON COLLEGE NAVIGATOR WEBSITE</td>
<td>6</td>
</tr>
<tr>
<td>FACILITIES AND SERVICES AVAILABLE TO STUDENTS WITH DISABILITIES</td>
<td>6</td>
</tr>
<tr>
<td>STUDENT BODY DIVERSITY</td>
<td>7</td>
</tr>
<tr>
<td>PRICE OF ATTENDANCE</td>
<td>7</td>
</tr>
<tr>
<td>NET PRICE CALCULATOR</td>
<td>8</td>
</tr>
<tr>
<td>REFUND POLICY, REQUIREMENTS FOR WITHDRAWAL, AND RETURN OF TITLE IV FINANCIAL AID</td>
<td>8</td>
</tr>
<tr>
<td>TEXTBOOK INFORMATION</td>
<td>9</td>
</tr>
<tr>
<td>ACADEMIC PROGRAMS (EDUCATIONAL PROGRAMS, INSTRUCTIONAL FACILITIES, AND FACULTY)</td>
<td>9</td>
</tr>
<tr>
<td>TRANSFER OF CREDIT POLICIES AND ARTICULATION AGREEMENTS</td>
<td>10</td>
</tr>
<tr>
<td>INSTITUTIONAL AND PROGRAM ACCREDITATION, APPROVAL, OR LICENSURE</td>
<td>11</td>
</tr>
<tr>
<td>COPYRIGHT INFRINGEMENT POLICIES AND SANCTIONS (INCLUDING COMPUTER USE AND FILE SHARING)</td>
<td>11</td>
</tr>
<tr>
<td>TEACHER PREPARATION PROGRAM REPORT</td>
<td>12</td>
</tr>
<tr>
<td>STUDENT FINANCIAL AID INFORMATION</td>
<td>13</td>
</tr>
<tr>
<td>NOTICE OF FEDERAL STUDENT FINANCIAL AID PENALTIES FOR DRUG LAW VIOLATIONS</td>
<td>14</td>
</tr>
<tr>
<td>STUDENT LOAN INFORMATION</td>
<td>15</td>
</tr>
<tr>
<td>STATE GRANT ASSISTANCE</td>
<td>15</td>
</tr>
<tr>
<td>STUDENT LOAN INFORMATION PUBLISHED BY DEPARTMENT OF EDUCATION</td>
<td>15</td>
</tr>
<tr>
<td>NATIONAL STUDENT LOAN DATA SYSTEM (NSLDS)</td>
<td>16</td>
</tr>
<tr>
<td>ENTRANCE COUNSELING FOR STUDENT LOAN BORROWERS</td>
<td>16</td>
</tr>
<tr>
<td>EXIT COUNSELING FOR STUDENT LOAN BORROWERS</td>
<td>17</td>
</tr>
<tr>
<td>PRIVATE EDUCATION LOAN DISCLOSURES (INCLUDING SELF-CERTIFICATION FORM)</td>
<td>18</td>
</tr>
<tr>
<td>CODE OF CONDUCT FOR EDUCATION LOANS</td>
<td>19</td>
</tr>
</tbody>
</table>
PREFERRED LENDER LISTS .......................................................... 20

HEALTH AND SAFETY ........................................................................................................ 21

DRUG AND ALCOHOL ABUSE PREVENTION PROGRAM ........................................... 21

VACCINATION POLICY .................................................................................................. 22

SECURITY REPORT (INCLUDING EMERGENCY RESPONSE AND EVACUATION PROCEDURES), TIMELY WARNINGS AND CRIME LOG ................................................................. 22

Crime Log ......................................................................................................................... 25

SECURITY REPORT – MISSING PERSON NOTIFICATION POLICY ....................................... 25

FIRE SAFETY REPORT AND FIRE LOG ........................................................................... 26

INFORMATION FOR CRIME VICTIMS ABOUT DISCIPLINARY PROCEEDINGS ................. 28

STUDENT OUTCOMES ..................................................................................................... 28

RETENTION RATES .......................................................................................................... 28

COMPLETION/GRADUATION AND TRANSFER-OUT RATES ............................................. 29

PLACEMENT IN EMPLOYMENT .......................................................................................... 30

JOB PLACEMENT RATES .................................................................................................. 31

TYPES OF GRADUATE AND PROFESSIONAL EDUCATION IN WHICH THE INSTITUTION'S GRADUATES ENROLLED ................................................................. 31

INTERCOLLEGIATE ATHLETIC PROGRAM PARTICIPATION RATES AND FINANCIAL SUPPORT DATA ................................................................. 32

VOTER REGISTRATION FORMS .......................................................................................... 33
NOTICE OF AVAILABILITY OF INSTITUTIONAL AND FINANCIAL AID INFORMATION

Disclosure Requirement: Notice is distributed to each enrolled student

HEA Sec. 485(f); 20 USC 1092
Regulations: 34 CFR 668.41–49
Notice to enrolled students: 34 CFR 668.41(c)
Web dissemination: 34 CFR 668.41(b), (c)(2), (e)(2) through (4), and (g)(1)(ii)
Availability of school staff: 34 CFR 668.44

Institutions of higher education must annually provide to all enrolled students a notice setting forth the information required to be made available to students under the Family Education Rights and Privacy Act of 1974 (FERPA) and under the Higher Education Act of 1965 (HEA), as amended by the Higher Education Opportunity Act of 2008 (HEOA). The notice must list and briefly describe the information and include a statement of the procedures required to obtain the information. For information listed in the notice that is disclosed on an institution's website, the notice must include the exact electronic address and a statement that the institution will provide a paper copy upon request. This information is posted on St. Gregory’s website via the links set forth below. Paper copies are available upon request from the individuals and offices listed in the relevant sections below.

CONTACT INFORMATION FOR ASSISTANCE IN OBTAINING INSTITUTIONAL OR FINANCIAL AID INFORMATION

Disclosure Requirement: Made available through appropriate publications, mailings, or electronic media

HEA Sec. 485(a)(1)-(2) (20 U.S.C. 1092(a)(1)-(2)). Not changed by HEOA. 34 CFR 668.43, 34 CFR 668.44 October 28, 2009 FR notice (revised 34 CFR 668.43)

Each institution must make available to prospective and enrolled students information regarding how and where to contact individuals designated to assist enrolled or prospective students in obtaining the institutional or financial aid information required to be disclosed under HEA Sec. 485(a). This information is posted on St. Gregory’s website via the links set forth below. Paper copies are available upon request from the individuals and offices listed in the relevant sections below.

GENERAL INSTITUTIONAL INFORMATION

PRIVACY OF STUDENT RECORDS – FAMILY RIGHTS AND PRIVACY ACT (FERPA)

Disclosure Requirement: Any means reasonably likely to inform students of their rights

Each institution must annually provide a notice to all enrolled students concerning:
• the right to review their education records, to request amendment of records, to consent to disclosures of personally identifiable information, and to file complaints with the Department of Education
• procedures for reviewing education records and requesting amendment of the records
information about St. Gregory’s policy regarding disclosures to school officials with a legitimate educational interest in the education records

St. Gregory’s University has designated the following information as Directory Information and will release this information unless the student has submitted a request for non-disclosure: student name, major field of study, dates of attendance (including current enrollment), degrees & awards received, extracurricular activities, height/weight of athletic team members, awards received, most recent previous educational agency or institution attended.

visual image
University email address

St. Gregory’s does not publish a student directory. However, in compliance with the Solomon Amendment, St. Gregory’s is required to supply student names, addresses, phone listing, date/place of birth, level of education, and degrees received to military recruiters if properly requested.

According to FERPA, a student can request that the institution not release any directory information about them. Institutions must comply with this request, once received, if the student is still enrolled.

Students who wish to restrict directory information should realize that their names would not appear in the commencement bulletin and other college publications. In addition, employers, loan agencies, scholarship committees and the like will be denied any of the student’s directory information and will be informed that we have no information available about such a person at St. Gregory’s University.

Students who wish to block the release of their directory information may do so by providing a written notice to the Registrar’s office. Please note this authorization will only remain in effect for one year from the time it is provided. You must provide St. Gregory’s with written notice each year you are enrolled if you wish to continue the block on your directory information.

St. Gregory’s Student Handbook may be accessed at:
http://www.stgregorys.edu/student-handbook

For additional information from the Department of Education regarding FERPA:

If you are unable to locate the information you need from the links set forth above, you may contact the following offices directly for assistance:

Office of the Registrar
(405) 878-5187
CONSUMER INFORMATION ON COLLEGE NAVIGATOR WEBSITE

Disclosure Requirement: Made available on the institution’s website. The URL for the institution’s website is reported to the National Center for Education Statistics (NCES) in the Integrated Postsecondary Education Data System (IPEDS) for posting on College Navigator website.

HEOA Sec. 111 amended HEA Title I, Part C: added HEA 132(i)(1)(V) (20 U.S.C. 1015a(i)(1)(V))

The U.S. Department of Education is required to post 26 items on the College Navigator website for each institution of higher education, including a link to each institution’s website that provides the following information:

- student activities offered by the institution
- services offered by the institution for individuals with disabilities
- career and placement services offered to students during and after enrollment
- policies of the institution related to transfer of credit from other institutions

The Department of Education’s posting for St. Gregory’s University may be accessed at:
http://nces.ed.gov/collegenavigator/?s=OK&pg=8&id=207689

For additional information from the Department of Education, please see: http://nces.ed.gov/ipeds and http://nces.ed.gov/collegenavigator

St. Gregory’s Student Handbook may be accessed at:
http://www.stgregorys.edu/student-handbook

If you are unable to locate the information you need from the links set forth above, you may contact the following offices directly for assistance:

Office of the Registrar
(405) 878-5187

Dean of Students
(405) 878-5152

FACILITIES AND SERVICES AVAILABLE TO STUDENTS WITH DISABILITIES

Disclosure Requirement: Made available through appropriate publications, mailings, or electronic media

HEA Sec. 485(a)(1)-(2) (20 U.S.C. 1092(a)(1)-(2)). Not changed by HEOA. 34 CFR 668.41(a)-(d), 34 CFR 668.43; October 29, 2009 FR notice (revised 34 CFR 668.43, added 34 CFR 668.231)

Information about facilities and services available to students with disabilities, including students with intellectual disabilities (as defined in 34 CFR 668.231), is available in the Student Handbook under Disability Services or by contacting St. Gregory’s Accommodations Officer.

St. Gregory’s Student Handbook may be accessed at:
http://www.stgregorys.edu/student-handbook
If you are unable to locate the information you need from the links set forth above, you may contact St. Gregory’s Accommodations Officer directly for assistance:

Accommodations Officer, Michael Shuttic
(405) 878-5155
dis-svcs@stgregorys.edu

**STUDENT BODY DIVERSITY**

Disclosure Requirement: Made available through appropriate publications, mailings, or electronic media


Information about student body diversity at St. Gregory’s University, including the percentage of enrolled, full-time students who are male, female, self-identified members of a major racial or ethnic group, and Federal Pell Grant recipients, is collected annually by the Registrar’s Office and provided to the Department of Education.

The race/ethnicity and the gender data are collected in the Integrated Postsecondary Education Data System (IPEDS) Fall Enrollment Survey. Information about Pell Grant recipients is collected for the prior year in the IPEDS Student Financial Aid Survey. This information may be accessed at the IPEDS website: [http://nces.ed.gov/ipeds/datacenter/InstitutionByName.aspx](http://nces.ed.gov/ipeds/datacenter/InstitutionByName.aspx), using the name Saint Gregorys University.

Student diversity data is also disclosed by the Department of Education on its College Navigator web site: [http://nces.ed.gov/collegenavigator/?q=St. Gregory’s+University&s=all&id=207689](http://nces.ed.gov/collegenavigator/?q=St. Gregory’s+University&s=all&id=207689)

If you are unable to locate the information you need from the links set forth above, you may contact the following offices directly for assistance:

Office of the Registrar
(405) 878-5187

**PRICE OF ATTENDANCE**

Disclosure Requirement: Made available through appropriate publications, mailings, or electronic media

HEA Sec. 485(a)(1)-(2) (20 U.S.C. 1092(a)(1)-(2)). Not changed by HEOA. 34 CFR 668.41(a) (d), 34 CFR 668.43

Information regarding the price of attendance at St. Gregory’s University, including tuition and fees, books and supplies, room and board, transportation costs, and any additional costs for a program in which the student is enrolled or has expressed an interest may be accessed at: [http://www.stgregorys.edu/admissions/traditional-learning/net-price-calculator](http://www.stgregorys.edu/admissions/traditional-learning/net-price-calculator)

The Cost of Attendance may be accessed at: [http://www.stgregorys.edu/sites/default/files/page-attachments/Cost%20of%20Attendance%202013-14.pdf](http://www.stgregorys.edu/sites/default/files/page-attachments/Cost%20of%20Attendance%202013-14.pdf)
If you are unable to locate the information you need from the links set forth above, you may contact the following offices directly for assistance:

Financial Aid Office  
(405) 878-5396

Admission Office  
(405) 878-5444

**NET PRICE CALCULATOR**

Disclosure Requirement: Made publicly available on the institution's website

HEOA Sec. 111 amended HEA Title I, Part C: added HEA Sec. 132(a), Sec. 132(h) (20 U.S.C. 1015a(a), 20 U.S.C. 1015a(h))

St. Gregory’s net price calculator allows prospective students to calculate an estimated net price of attendance utilizing the following basic formula: price of attendance minus grant aid. The estimates generated by the net price calculator do not represent a final determination, or actual award, of financial assistance or a final net price. The estimates are based only on price of attendance and financial aid provided to students in a given year; the estimates are not binding. St. Gregory’s net price calculator may be accessed at:  
[http://www.stgregorys.edu/admissions/traditional-learning/net-price-calculator](http://www.stgregorys.edu/admissions/traditional-learning/net-price-calculator)

If you are unable to locate the information you need from the link set forth above, you may contact the Financial Aid Office directly for assistance:

Financial Aid Office  
(405) 878-5396

Admission Office  
(405) 878-5444

**REFUND POLICY, REQUIREMENTS FOR WITHDRAWAL, AND RETURN OF TITLE IV FINANCIAL AID**

Disclosure Requirement: Made available through appropriate publications, mailings, or electronic media

HEA Sec. 485(a)(1)-(2) (20 U.S.C. 1092(a)(1)-(2)). Not changed by HEOA. 34 CFR 668.41(a)-(d), 34 CFR 668.43

Information regarding St. Gregory’s refund policy, requirements and procedures for official withdrawal, and requirements for return of Title IV, HEA grant, or loan aid may be accessed at:  
[http://www.stgregorys.edu/sites/default/files/page-attachments/2013-14%20Academic%20Catalog_2.pdf](http://www.stgregorys.edu/sites/default/files/page-attachments/2013-14%20Academic%20Catalog_2.pdf)

If you are unable to locate the information you need from the links set forth above, you may contact the following offices directly for assistance:
TEXTBOOK INFORMATION

Disclosure Requirement: Internet Course Schedule; notice in written course schedule, if applicable

HEOA Sec. 112 amended HEA Title I, Part C: added HEA Sec. 133 (20 U.S.C. 1015b). HEOA amendment effective July 1, 2010

St. Gregory’s University discloses, on a course schedule available online, the International Standard Book Number (ISBN) and retail price information of required and recommended textbooks and supplemental materials for each course listed, to the extent the disclosure of the information is determined to be "practicable".

In addition, a listing of selected books for upcoming terms is available on St. Gregory’s website at http://www.stgregorys.edu/news/virtual-bookstore.

For information regarding textbooks, you may contact the St. Gregory’s Online Bookstore directly at: http://bookstore.mbsdirect.net/stgregorys.htm or call (800) 352-3252.

If you are unable to locate the information you need from the links set forth above, you may contact the following office directly for assistance:

Business Office
(405) 878-5415

ACADEMIC PROGRAMS (EDUCATIONAL PROGRAMS, INSTRUCTIONAL FACILITIES, AND FACULTY)

Disclosure Requirement: Made available through appropriate publications, mailings, or electronic media

34 CFR 668.41(a)-(d), 34 CFR 668.43
October 29, 2009 FR notice (revised 34 CFR 668.43)

Information regarding St. Gregory’s academic programs, including
• Current degree programs and other educational and training programs
• Faculty and other instructional personnel for each program
• Plans for improving academic programs
may be accessed at:

http://www.stgregorys.edu/academics

http://www.stgregorys.edu/sites/default/files/page-attachments/2013-14%20Academic%20Catalog2.pdf

If you are unable to locate the information you need from the links set forth above, you may contact the following offices directly for assistance:

Office of the Provost  
(405) 878-5351

Academic Dean  
(405) 878-5407

College of Continuing Studies  
(405) 878-5610

**TRANSFER OF CREDIT POLICIES AND ARTICULATION AGREEMENTS**

Disclosure Requirement: Publicly disclosed and made available through appropriate publications, mailings, or electronic media

HEOA Sec. 488(g) amended HEA Sec. 485 (20 U.S.C. 1092): added HEA Sec. 485(h)  
HEOA amendment effective August 14, 2008  
October 29 2009 FR notice (revised CFR 668.43)

Information regarding St. Gregory’s established criteria for the transfer of credit earned at another institution and the institutions with which it has established an articulation agreement is available in the Provost’s Office:

Currently St. Gregory’s has the following Articulation Agreements:
- Francis Tuttle Technology Center Agreement
- Gordon Cooper Technology Center Agreement
- MOA with Oklahoma Baptist University
- MOA Oklahoma Aviation
- MOU OTEIMA, Panama
- MOU Little Rock Institute of Theology
- Seminole State University Agreement
- State of Oklahoma Certified Public Managers Program Agreement
- Tulsa Community College Agreement
- Tulsa Technological Center Agreement

If you are unable to locate the information you need, you may contact the Registrar’s Office directly for assistance:

Office of the Registrar  
(405) 878-5187
INSTITUTIONAL AND PROGRAM ACCREDITATION, APPROVAL, OR LICENSURE

Disclosure Requirement: Made available through appropriate publications, mailings, or electronic media

HEA Sec. 485(a)(1)-(2) (20 U.S.C. 1092(a)(1)-(2)). Not changed by HEOA. 34 CFR 668.41(a)-(d), 34 CFR 668.43

The names of associations, agencies, or governmental bodies that accredit, approve, or license St. Gregory’s University and its programs are as follows:

- St. Gregory's University is accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools, the web link is http://www.ncuhlc.org/HLC-Institutions/resources-for-the-public.html
- St. Gregory's University is approved by the Oklahoma State Regents for Higher Education. Their letter of approval is attached.
- St. Gregory's University is approved by the Arkansas Department of Higher Education to offer certain courses and degrees in Arkansas. Their letter of approval is attached.

If you are unable to locate the information you need, you may contact the Registrar's Office directly for assistance:

Office of the Provost
(405) 878-5351

Academic Dean
(405) 878-5407

COPYRIGHT INFRINGEMENT POLICIES AND SANCTIONS (INCLUDING COMPUTER USE AND FILE SHARING)

Disclosure Requirement: Made available through appropriate publications, mailings, or electronic media

October 29, 2009 FR notice (added 34 CFR 668.43(a)(10))

Institutions must annually make available to current and prospective students the institution's policies and sanctions related to copyright infringement, including:

- a statement that explicitly informs students that unauthorized distribution of copyrighted material, including unauthorized peer-to-peer file sharing, may subject the students to civil and criminal liabilities
- a summary of the penalties for violation of federal copyright laws*
- the institution's policies with respect to unauthorized peer-to-peer file sharing, including disciplinary actions taken against students who engage in illegal downloading or unauthorized distribution of copyrighted materials using the institution's information technology system

*The Department of Education publishes in the Federal Student Aid Handbook a summary of the civil and criminal penalties for violation of federal copyright laws:
http://www.ifap.ed.gov/ifap/byAwardYear.jsp?type=fsahandbook&awardyear=2012-2013
Information regarding St. Gregory’s policies and sanctions related to copyright infringement may be accessed in St. Gregory’s Student Handbook at: http://www.stgregorys.edu/student-handbook

Additional information about respecting copyrights may be accessed at: http://www.respectcopyrights.org/highered.html

Summary of Civil and Criminal Penalties for Violation of Federal Copyright Laws

Copyright infringement is the act of exercising, without permission or legal authority, one or more of the exclusive rights granted to the copyright owner under section 106 of the Copyright Act (Title 17 of the United States Code). These rights include the right to reproduce or distribute a copyrighted work. In the file-sharing context, downloading or uploading substantial parts of a copyrighted work without authority constitutes an infringement.

Penalties for copyright infringement include civil and criminal penalties. In general, anyone found liable for civil copyright infringement may be ordered to pay either actual damages or "statutory" damages affixed at not less than $750 and not more than $30,000 per work infringed. For "willful" infringement, a court may award up to $150,000 per work infringed. A court can, in its discretion, also assess costs and attorneys' fees. For details, see Title 17, United States Code, Sections 504 and 505.

Willful copyright infringement can also result in criminal penalties, including imprisonment of up to five years and fines of up to $250,000 per offense.
For more information, please see the website of the U.S. Copyright Office at www.copyright.gov.

If you are unable to locate the information you need from the links set forth above, you may contact the following offices directly for assistance:

Office of the Provost
(405) 878-5351

TEACHER PREPARATION PROGRAM REPORT

Disclosure Requirement: Provide report to general public


St. Gregory’s provides an Annual Institutional Report on Teacher Preparation to the State of Oklahoma and to the general public. The State submits to the Department of Education, and makes available to the public, an annual report containing institutional and state-level information. The Department of Education makes the state reports available to the public. Information in the institutional report includes:

• whether the University satisfied its annual goal for increasing the number of teachers in areas designated by the Department of Education as ones where shortages exist, the steps it is taking to achieve those goals, and the steps it is taking to improve its performance in meeting those goals
• description of the activities undertaken to assure the Department of Education that the institution is providing prospective teachers training that responds to identified local needs
• student assessment outcomes utilized by the state for teacher certification or licensure
• statement of approval or accreditation of program
• whether the state has designated the program as low-performing
• identification of activities that prepare teachers to effectively use technology in instruction
• identification of activities that prepare teachers to effectively educate students with disabilities and students with limited English proficiency

You may access these annual reports by contacting the Office below:

Department of Education
(405) 878-5298

Additional information about St. Gregory’s Education Department is available online:
http://www.stgregorys.edu/academics/academic-departments/department-education

http://www.stgregorys.edu/sites/default/files/page-attachments/TEACHER%20EDUCATION%20HANDBOOK%202013-14.pdf

If you are unable to locate the information you need from the links set forth above, you may contact the following offices directly for assistance:

Department of Education
(405) 878-5298

STUDENT FINANCIAL AID INFORMATION

Disclosure Requirement: Made available through appropriate publications, mailings, or electronic media

34 CFR 668.41 (a)-(d), 34 CFR 668.42, 34 CFR 668.43
October 28, 2009 FR notice (revised 34 CFR 668.42)

St. Gregory’s University makes available to prospective and enrolled students information about:
• all need-based and non-need-based federal, state, local, private, and institutional student financial assistance programs available to students who enroll at St. Gregory’s University
• terms and conditions of Title IV, HEA loans
• criteria for selecting recipients and for determining amount of award
• eligibility requirements and procedures for applying for aid
• methods and frequency of disbursement of aid
• rights and responsibilities of students receiving Title IV, HEA student financial aid, including criteria for continued student eligibility and standards for satisfactory academic progress
• terms of any loan received as part of financial aid package, sample loan repayment schedule, and the necessity for repaying loans
• a statement that enrollment in a program of study abroad approved for credit by the home institution may be considered enrollment in the home institution for purposes of applying for federal student financial aid
• general conditions and terms applicable to employment provided as part of financial aid package
• exit counseling information the institution provides and collects

This information may be accessed at:
http://www.stgregorys.edu/sites/default/files/page-attachments/2013-14%20Academic%20Catalog_2.pdf

Additional information may be found in the Department of Education's Federal Student Aid Handbook:
http://www.ifap.ed.gov/ifap/byAwardYear.jsp?type=fsahandbook&awardyear=2012-2013

If you are unable to locate the information you need from the links set forth above, St. Gregory’s University Financial Aid Counselors may be contacted directly at:

Financial Aid Office
(405) 878-5396

NOTICE OF FEDERAL STUDENT FINANCIAL AID PENALTIES FOR DRUG LAW VIOLATIONS

Disclosure Requirement: Information provided to each student in a separate written notice (Student Handbook)

HEOA Sec. 488(g): amended HEA Sec. 485 (20 U.S.C. 1092): added HEA Sec. 485(k) HEOA amendment effective August 14, 2008
34 CFR 668.40

St. Gregory’s provides to each student, upon enrollment a student handbook that includes, a separate, clear, and conspicuous written notice that advises the student that a conviction for any offense, during a period of enrollment for which the student was receiving Title IV, HEA program funds, under any federal or state law involving the possession or sale of illegal drugs will result in the loss of eligibility for any Title IV, HEA grant, loan, or work-study assistance (HEA Sec. 484(r)(1)); (20 U.S.C. 1091(r)(1))

St. Gregory’s University provides notice in a timely manner to each student who has lost eligibility for Title IV, HEA assistance as a result of the penalties under HEA Sec. 484(r)(1). The notice is a separate, clear, and conspicuous written notification of the loss of eligibility and advises the student of the ways in which the student can regain eligibility under HEA Sec. 484(r)(2); (20 U.S.C. 1091(r)(2)).

St. Gregory’s Student Handbook may be accessed at:
http://www.stgregorys.edu/student-handbook

Additional information regarding St. Gregory’s Drug and Alcohol Policies may be accessed at:
https://www.stgregorys.edu/campus-life/security/campus-policies

If you are unable to locate the information you need from the links set forth above, you may contact the following offices for assistance:

Dean of Students
(405) 878-5152
STUDENT LOAN INFORMATION

STATE GRANT ASSISTANCE

Disclosure Requirement: Information provided to borrowers


St. Gregory’s University provides information to all eligible borrowers enrolled in the University about the availability of, and their eligibility for, grant assistance from the State of Oklahoma, and provides sources of information about grant assistance from other states to borrowers from other states.

Information concerning availability and eligibility for grant assistance from the State of Oklahoma may be found at: www.okcollegestart.org/home.aspx

Information about grant assistance from states other than Oklahoma may be accessed at: http://wdcrobcolp01.ed.gov/Programs/EROD/org_list.cfm?category_ID=SHE

Information about Student Financial Aid is included in the Academic Catalog, which may be accessed at: http://www.stgregorys.edu/sites/default/files/page-attachments/2013-14%20Academic%20Catalog_2.pdf

If you are unable to locate the information you need from the links set forth above, St. Gregory’s University Financial Aid Counselors may be contacted directly at:

Financial Aid Office
(405) 878-5396

STUDENT LOAN INFORMATION PUBLISHED BY DEPARTMENT OF EDUCATION

Disclosure Requirement: Information provided to prospective student borrowers

HEOA Sec. 488(c) amended HEA Sec. 485(d) (20 U.S.C. 1092(d))

St. Gregory’s University provides information published by the Department of Education to students at any time that information regarding loan availability is provided, including information about rights and responsibilities of students and institutions under Title IV, HEA loan programs. (See also "Exit Counseling for Student Loan Borrowers", below)

Information published by the Department of Education about rights and responsibilities of students and institutions under Title IV, HEA loan programs may be accessed at: http://www.stgregorys.edu/sites/default/files/page-attachments/Rights%20and%20Responsibilities.pdf

https://studentloans.gov/myDirectLoan/index.action

If you are unable to locate the information you need from the links set forth above, St. Gregory’s University Financial Aid Counselors may be contacted directly at:

Financial Aid Office
(405) 878-5396

NATIONAL STUDENT LOAN DATA SYSTEM (NSLDS)

Disclosure Requirement: Information provided to borrowers

HEOA Sec. 489 amended HEA Sec. 485B(d)(4) (20 U.S.C. 1092b)

Students and parents of students are advised that if they enter into a Title IV, HEA loan, the loan data will be submitted to the National Student Loan Data System (NSLDS), and will be accessible by guaranty agencies, lenders, and institutions determined to be authorized users of the data system.

The NSLDS Privacy Impact Assessment may be accessed at:

Additional information regarding the National Student Loan Data System may be accessed at:
http://www.nslds.ed.gov/nslds_SA/

If you are unable to locate the information you need from the links set forth above, St. Gregory’s University Financial Aid Counselors may be contacted directly at:

Financial Aid Office
(405) 878-5396

ENTRANCE COUNSELING FOR STUDENT LOAN BORROWERS

Disclosure Requirement: Information provided to each borrower

HEOA Sec. 488(g) amended HEA Sec. 485 (20 U.S.C. 1092); added HEA Sec. 485(l) HEOA amendment effective August 14, 2008
October 28, 2009 FR notice (revised 34 CFR 685.304(a), 34 CFR 682.604(f))

Prior to first disbursement, St. Gregory’s University provides to each first-time FFELP or Federal Direct Loan borrower (other than borrowers of consolidated or Parent PLUS loans) access to information regarding the terms and conditions of the loan and of the borrower's responsibilities, including:

- the effect of the loan on the eligibility of the borrower for other forms of aid
- an explanation of the use of the Master Promissory Note
- the seriousness and importance of the student's repayment obligation
- information on the accrual and capitalization of interest
• borrowers of unsubsidized loans have the option of paying interest while in school
• definition of half-time enrollment and the consequences of not maintaining half-time enrollment
• importance of contacting appropriate offices if student withdraws prior to completion of program of study
• sample monthly repayment amounts
• obligation of the borrower to repay the full amount of the loan regardless of whether the borrower completes program or completes within regular time for completion, is unable to obtain employment upon completion, or is otherwise dissatisfied with or does not receive the education or other services the borrower purchased from the school
• the consequences of default
• information about the National Student Loan Database (NSLD) to access borrower's records
• name and contact information for individual the borrower may contact with questions about the borrower’s rights and responsibilities or the terms and conditions of the loan

Information regarding entrance counseling may be accessed at:
https://studentloans.gov/myDirectLoan/index.action

Information about Student Financial Aid is included in the Academic Catalog, which may be accessed at:
http://www.stgregorys.edu/sites/default/files/page-attachments/2013-14%20Academic%20Catalog_2.pdf

If you are unable to locate the information you need from the links set forth above, St. Gregory’s University Financial Aid Counselors may be contacted directly at:

Financial Aid Office
(405) 878-5396

EXIT COUNSELING FOR STUDENT LOAN BORROWERS

Disclosure Requirement: Information provided to each student borrower

HEOA Sec. 488(b) amended HEA Sec. 485(b) (20 U.S.C. 1092(b)): new HEA Sec. 485(b)(1)(A) HEOA amendment effective August 14, 2008
October 28, 2009 FR notice (revised 34 CFR 668.42, 34 CFR 685.304(b), 34 CFR 674.42(b), 34 CFR 682.604(g))

St. Gregory’s University provides counseling to borrowers of loans under the FFEL, Federal Direct Loan, or Perkins Loan programs (other than consolidated or Parent PLUS loans) shortly before the student borrower ceases at least half-time study at the institution. The counseling provides information on:
• average anticipated monthly repayment amount
• repayment plan options
• options to prepay or pay on shorter schedule
• debt management strategies
• use of Master Promissory Note
• the seriousness and importance of student's repayment obligation
• terms and conditions for forgiveness or cancellation
• copy of information provided by the Department of Education (see "Student Loan Information Published by Dept. of Education")
• terms and conditions for deferment or forbearance
• consequences of default
• options and consequences of loan consolidation
• terms and conditions of deferments for service in the Peace Corps, service under the Domestic Volunteer Service Act of 1973, and comparable volunteer service for tax-exempt organizations of demonstrated effectiveness in the field of community service
• tax benefits available to borrowers
• the obligation of the borrower to repay the full amount of the loan regardless of whether the borrower completes program or completes within regular time for completion, is unable to obtain employment upon completion, or is otherwise dissatisfied with or did not receive the educational or other services the borrower purchased from the institution
• availability of the Student Loan Ombudsman's office
• information about the NSLDS. The Department of Education is required to provide a disclosure form for students and prospective students about the NSLDS (HEOA Sec. 489(3), HEA Sec. 485B)

Information regarding exit counseling may be accessed at:
https://studentloans.gov/myDirectLoan/index.action


Information about Student Financial Aid is included in the Academic Catalog, which may be accessed at:
http://www.stgregorys.edu/sites/default/files/page-attachments/2013-14%20Academic%20Catalog_2.pdf

If you are unable to locate the information you need from the links set forth above, St. Gregory’s University Financial Aid Counselors may be contacted directly at:

Financial Aid Office
(405) 878-5396

PRIVATE EDUCATION LOAN DISCLOSURES (INCLUDING SELF-CERTIFICATION FORM)

Disclosure Requirement: Information provided to prospective borrowers

HEOA Sec. 493(a)(1) amended HEA Sec. 487(a) (20 U.S.C. 1094(a)): added HEA Sec. 487(a)(28); HEOA Sec. 120 and Sec. 1021(b) amended HEA Title I: added HEA Sec. 151-155 (20 U.S.C. 1019, 1019a-1019d) HEOA amendments effective August 14, 2008, unless otherwise specified

Institutions or institution-affiliated organizations (e.g., alumni organizations, foundations) that provide information regarding private education loans from a lender to a prospective borrower must provide information to the prospective borrower, including:
• information required under Sec. 128(e) of the Truth in Lending Act (15 U.S.C. 1638(e));
• that the prospective borrower may qualify for loans or other assistance under Title IV, HEA programs; and
• that the terms and conditions of Title IV, HEA program loans may be more favorable than the provisions of private education loans.
The information regarding private education loans must be presented in a manner that makes it distinct from information regarding Title IV, HEA program loans.

The institution must, upon request, provide in written or electronic form to an enrolled or admitted student applicant for a private education loan the self-certification form for private education loans required under Sec. 128(e)(3) of the Truth in Lending Act (15 U.S.C. 1638(e)(3)), and the information required to complete the form, to the extent the institution possesses the information. The Department of Education is required to develop the form.

St. Gregory’s private education loan disclosures and its Private Education Loan Applicant Self-Certification form may be accessed at:
https://www.salliemae.com/SmartLoan

https://www.salliemae.com/landing/smartoption/?go=y&dtd_cell=SMLRBFSOWB01&CoBrandingID=820238&InstLndrId=900928

If you are unable to locate the information you need from the link set forth above, St. Gregory’s University Financial Aid Counselors may be contacted directly at:

Financial Aid Office
(405) 878-5396

**CODE OF CONDUCT FOR EDUCATION LOANS**

Disclosure Requirement: Published on website

HEOA Sec. 493(a)(1) and HEOA Sec. 493(c) amended HEA Sec. 487 (20 U.S.C. 1094):
Added HEA Sec. 487(a)(25)
New HEA Sec. 487(e)
HEOA amendments effective August 14, 2008

Each institution must prominently publish on the institution's website a code of conduct that prohibits a conflict of interest with the responsibilities of an agent of an institution with respect to FFELP or private education loans. All agents with responsibility for loans must be informed annually of the provisions of the code. The code of conduct must prohibit:

- revenue-sharing arrangements with any lender
- receiving gifts from a lender, a guarantor, or a loan servicer
- contracting arrangement providing financial benefit from any lender or affiliate of a lender
- directing borrowers to particular lenders, or refusing or delaying loan certification
- offers of funds for private loans;
- call center or financial aid office staffing assistance
- advisory board compensation.

St. Gregory’s Code of Conduct regarding FFELP or private education loans is included in the Academic Catalog and may be accessed at:
http://www.stgregorys.edu/sites/default/files/page-attachments/2013-14%20Academic%20Catalog_2.pdf
For additional information, St. Gregory’s University Financial Aid Counselors may be contacted directly at:

Financial Aid Office
(405) 878-5396

PREFERRED LENDER LISTS

Disclosure Requirement: Made available to students and families in print or other medium
HEOA Sec. 493(a)(1), HEOA Sec. 493(c), and HEOA Sec. 493(d) amended HEA Sec. 487 (20 U.S.C. 1094):
added HEA Sec. 487(a)(27)
added HEA Sec. 487(h)
new HEA Sec. 487(i)
HEOA amendments effective August 14, 2008

Each institution must annually make available in print or other medium to students attending the institution and their families a list of the specific lenders for private education loans or for Title IV, HEA loans that the institution recommends, promotes, or endorses in accordance with a preferred lender arrangement. The list must prominently disclose the method and criteria used by the institution in selecting lenders for preferred lender arrangements to ensure that such lenders are selected on the basis of the best interests of the borrower. The list must also clearly and fully disclose:

- the minimum information determined by the Department of Education (HEA Sec. 153(a)) (see "Preferred Lender Arrangements");
- why the institution participates in a preferred lender arrangement with each lender, particularly with respect to terms and conditions or provisions favorable to the borrower; and
- that the students or their families do not have to borrow from a lender on the list.

The list must have at least three FFELP lenders who are not affiliates of each other. If the list includes private loans, there must be at least two lenders who are not affiliates. The list must indicate for each lender whether it is or is not an affiliate of the other lenders on the list. The details of each affiliation are to be disclosed. The Department of Education is required to provide to institutions a list of the lender affiliates of all eligible lenders.

St. Gregory’s University does not have any preferred lender arrangements nor does it maintain preferred lender lists. This historical list of lenders includes:

https://studentloans.gov/myDirectLoan/index.action

https://www.salliemae.com/SmartLoan

https://www.salliemae.com/landing/smartoption/?go=y&dtd_cell=SMLRBFSOWB01&CoBrandingID=820238&InstLndrId=900928
HEALTH AND SAFETY

DRUG AND ALCOHOL ABUSE PREVENTION PROGRAM

Disclosure Requirement: Distributed in writing to each student and each employee

HEOA Sec. 107 amended HEA Sec. 120 (20 U.S.C. 1011i): new HEA Sec. 120(a)(2)(B)-(C).
HEOA amendment effective August 14, 2008
34 CFR 86

Each institution must annually distribute in writing to each student and each employee:

- standards of conduct that clearly prohibit the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees on the institution's property or as part of any of the institution's activities
- description of applicable legal sanctions under state, local, and federal law
- description of health risks
- description of available counseling, treatment, rehabilitation, or re-entry programs
- clear statement that institution will impose sanctions for violation of standards of conduct and a description of the sanctions

St. Gregory’s Campus Security Policy, Campus Crime Statistics, and Annual Fire Safety Report are available to all students and employees online at:
http://www.stgregorys.edu/campus-life/security/crime-statistics

St. Gregory’s Student Handbook may be accessed at:
http://www.stgregorys.edu/student-handbook

If you are unable to locate the information you need from the links set forth above, you may contact the Student Life Office directly for assistance:

Dean of Students
(405) 878-5152

St. Gregory’s Personnel Policies and Procedures Manual is provided to each employee. Its Drug Free Workplace policy may be found on the secured intranet:
http://intranet.stgregorys.edu/HRforms/Forms/handbook/FacultyStaffHandbook.pdf

If you are unable to locate the information you need from the link set forth above, you may contact St. Gregory’s Human Resources Office directly for assistance:

Human Resources Office
(405) 878-5416

Upon request, St. Gregory’s University will make available to the Department of Education and to the public the information distributed to students and employees as set forth above and the results of a biennial review of its program that:

- determines the effectiveness of the program and implements needed changes
• determines the number of drug and alcohol-related violations and fatalities that occur on the institution's campus (as defined in HEA Sec. 485(f)(6), see "Security Report (Including Emergency Response and Evacuation Procedures) Timely Warnings, and Crime Log") or as part of the institution's activities, and are reported to campus officials
• determines the number and type of sanctions that are imposed
• ensures that sanctions are consistently enforced. (See also related requirement in "Security Report (Including Emergency Response and Evacuation Procedures), Timely Warnings, and Crime Log").

**VACCINATION POLICY**

Disclosure Requirement: Made available through appropriate publications, mailings, or electronic media


St. Gregory's University makes available to current and prospective students information about institutional policies regarding vaccinations. That information may be accessed at: http://www.stgregorys.edu/sites/default/files/page-attachments/SGU-IMMUNIZATION-FORM-df1_2d9.pdf

If you are unable to locate the information you need from the links set forth above, you may contact the following offices directly for assistance:

Admission Office
(405) 878-5161

Dean of Students
(405) 878-5152

**SECURITY REPORT (INCLUDING EMERGENCY RESPONSE AND EVACUATION PROCEDURES), TIMELY WARNINGS AND CRIME LOG**

Disclosure Requirement: Report or notice of report mailed or delivered to each enrolled student and employee

HEOA Sec. 488(e)(1)(B)-(D) amended HEA Sec. 485(f) (20 U.S.C. 1092(f)): revised HEA Sec.485(f)(1)(C); revised HEA Sec. 485(f)(1)(F); added HEA Sec. 485(f)(1)(J)
HEOA amendments effective August 14, 2008
34 CFR 668.41(a), 34 CFR 668.41(e), 34 CFR 668.46, 34 CFR Part 668 Subpart D, appendix A.
October 29, 2009 FR (revised 34 CFR 668.41(a), 34 CFR 668.41(e), 34 CFR 668.46, 34 CFR Part 668 Subpart D, appendix A)

St. Gregory’s University distributes to all current students and employees, by October 1 each year, notice of its Campus Safety & Security Guide and Annual Fire Safety Report, which is posted on St. Gregory’s’ website. The notice includes a statement of the report’s availability, the exact electronic address, a brief description of the report's contents, and a statement that the institution will provide a paper copy upon request.

The report contains information about:
campus policies regarding procedures for students and others to report criminal actions or other emergencies occurring on campus, including policies regarding the institution's response to such reports

- policies for making timely warning reports (see below)
- policies for preparing the annual disclosure of crime statistics
- policies concerning security of and access to campus facilities and security considerations used in the maintenance of campus facilities
- list of the titles of persons or organizations to whom students and employees should report criminal offenses for the purpose of making timely warning reports and statistics disclosures
- statement of whether the institution has policies or procedures regarding confidential crime reporting (for inclusion in statistics), and if so, a description of those policies and procedures
- statement of the law enforcement authority of campus security personnel and their relationship with state and local law enforcement agencies
- policies that encourage accurate and prompt reporting of all crimes to the campus police and appropriate police agencies
- procedures, if any, that encourage pastoral counselors and professional counselors to inform persons they are counseling about procedures for confidential crime reporting (for inclusion in statistics)
- type and frequency of programs designed to inform students and employees about campus security procedures and practices and to encourage students and employees to be responsible for their own security and the security of others
- programs designed to inform students and employees about the prevention of crimes
- policy concerning the monitoring and recording through local police agencies of criminal activity in which students engaged at off-campus locations of student organizations officially recognized by the institution
- policy regarding the possession, use, and sale of alcoholic beverages and enforcement of state underage drinking laws
- policy regarding the possession, use, and sale of illegal drugs and enforcement of federal and state drug laws
- description of drug or alcohol prevention programs as required under HEA Sec. 120 (20 U.S.C. 1011i) (see "Drug and Alcohol Abuse Prevention Program" for more information)
- statement advising the campus community where law enforcement agency information provided by a state concerning registered sex offenders may be obtained
- policy regarding campus sexual assault prevention programs and the procedures to be followed once a sex offense has occurred, including
  - educational programs
  - options for and assistance in notifying law enforcement agencies
  - available on- and off-campus services for victims
  - options regarding changes to a victim's academic and living situation
  - procedures for campus disciplinary action, including sanctions the institution may impose, and a statement that both the accuser and accused are entitled to the same opportunities to have others present during disciplinary proceedings, and both must be informed of the outcome of any disciplinary proceeding (see "Information for Crime Victims about Disciplinary Proceedings" for related requirement)
- policies regarding emergency response and evacuation procedures, including:
- procedures for immediate notification of the campus community
- a description of the process the institution will use to confirm the emergency or dangerous situation, determine the appropriate segment/s of the campus community to be notified, determine the content of the notification, and initiate the notification system unless issuing the notification would compromise efforts to assist a victim, or to contain, respond to, or otherwise mitigate the emergency
- a statement that the institution will take the actions described above without delay
- list of the titles of person/s or organization/s responsible for carrying out the actions described above
- the institution’s procedures for disseminating emergency information to the larger community
- the institution’s procedures to test the emergency response and evacuation procedures on at least an annual basis
- Emergency Response and Evacuation policy can be found at: http://www.stgregorys.edu/sites/default/files/page-attachments/EmergencyPreparednessGuide.pdf

• Statistics for the most recent 3 calendar years:
  - Crimes reported to a campus security authority or local police agencies: murder and non-negligent manslaughter; negligent manslaughter; forcible and non-forcible sex offenses; robbery; aggravated assault; burglary; motor vehicle theft; and arson
  - For the crimes listed above and for crimes of larceny-theft, simple assault, intimidation, and destruction, damage, or vandalism of property, and any other crimes reported to a campus security authority or to local police agencies involving bodily injury to any person in which the victim was intentionally selected because of the victim’s actual or perceived race, gender, religion, sexual orientation, ethnicity, or disability. These data are to be reported according to category of prejudice.
  - Arrests and persons referred for campus disciplinary action, for liquor law violations, drug law violations, and illegal weapons possession.

The statistics are reported by the following locations:
- On campus;
- In dormitories or other on-campus residential facilities for students;
- In or on a non-campus building or property (any building or property owned or controlled by a student organization officially recognized by the institution, or any building or property owned or controlled by the institution that is not within the same reasonably contiguous geographic area of the institution); and
- on public property that is within the campus, or immediately adjacent to and accessible from the campus.

Institutions are not required to report statistics for crimes reported to a pastoral or professional counselor. The statistics must not identify a victim or person accused of committing a crime.

St. Gregory’s crime statistics are submitted to the Department of Education. The Department is required to make the statistics available to the public.

St. Gregory’s University makes timely reports to the campus community of crimes considered a threat to students and employees that are reported to campus security authorities or to local police agencies.
Institutions are not required to issue a timely warning based on the same circumstances that lead to an emergency notification.

**Crime Log**

Beginning October 1, 2010, the Campus Security Department is required to keep a Crime Log that is open for public inspection. It will be updated within two days that each report is turned in. It can be accessed by visiting our office Monday through Friday from 8:00am-4:30pm. For more information call Security at 878-5392.

The log records, by the date a crime was reported, any crime reported to the campus security department that occurred on campus, in or on a non-campus building or property, on public property, or within the patrol jurisdiction of the campus police or the campus security department. The log includes the nature, date, time, and general location of each crime, and the disposition of the complaint if known.

An entry to the log, or an addition to an entry, are made within two business days of the report of the information to the Campus Security Department, unless the disclosure is prohibited by law or would jeopardize the confidentiality of the victim. Information may be withheld if there is clear and convincing evidence that the release of the information would jeopardize an ongoing criminal investigation or the safety of an individual, cause a suspect to flee or evade detection, or result in the destruction of evidence. Once the adverse effect is no longer likely to occur, the information must be disclosed.

The crime log for the most recent 60 days is open to public inspection during normal business hours. Portions of the log older than 60 days are available for public inspection within two business days of a request.

St. Gregory’s Campus Security Policy and Campus Crime Statistics, which includes the Annual Fire Safety Report, are available to all students and employees online at:

http://www.stgregorys.edu/campus-life/security/crime-statistics

If you are unable to locate the information you need from the link set forth above, or if you would like a paper copy of the report, you may contact the following offices directly for assistance:

Security
(405) 878-5392

Dean of Students
(405) 878-5152

**SECURITY REPORT – MISSING PERSON NOTIFICATION POLICY**


HEOA Sec. 488(g) amended HEA Sec. 485 (20 U.S.C. 1092): added HEA Sec. 485(j) HEOA amendment effective August 14, 2008
St. Gregory’s University includes in its annual Campus Safety & Security Guide and Annual Fire Safety Report a statement of policy regarding missing student notification procedures for students who reside in on-campus student housing facilities. This statement:

- includes the titles of the persons or organizations to which reports should be made that a student has been missing for 24 hours
- requires that any missing student report must be referred immediately to the institution’s police or campus security department, or, in the absence of an institutional police or campus security department, to the local law enforcement agency that has jurisdiction in the area
- contains an option for each student to identify a contact person or persons whom the institution will notify within 24 hours if the student is determined by the institutional police or security department or the local law enforcement agency to be missing
- advises students their contact information will be registered confidentially
- informs students that the institution will notify within 24 hours the appropriate law enforcement agency that the student is determined to be missing (if the law enforcement agency did not make the determination that the student is missing)
- advises students, if they are under 18 years of age and not emancipated, that the institution is required to notify a custodial parent or guardian within 24 hours when the student is determined to be missing, in addition to any additional contact person designated by the student

St. Gregory’s University Missing Student Policy is available at:
http://www.stgregorys.edu/campus-life/security/missing-student-policy

St. Gregory’s Campus Security Policy and Campus Crime Statistics, which includes the Annual Fire Safety Report, are available online at:
http://www.stgregorys.edu/campus-life/security

If you are unable to locate the information you need from the link set forth above, or if you would like to request a written copy of the report, you may contact the following offices directly for assistance:

Security
(405) 878-5392

Dean of Students
(405) 878-5152

FIRE SAFETY REPORT AND FIRE LOG

Disclosure Requirement: Fire safety report, or notice of report, distributed to each student and current employee

October 29, 2009 FR notice (revised 34 CFR 668.41(a) and 34 CFR 668.41(e), added 34 CFR 668.49)
St. Gregory’s University distributes to all current students and employees, by October 1 each year, notice of its Campus Safety & Security Guide and Annual Fire Safety Report, which is posted on St. Gregory’s website. The notice includes a statement of the report's availability, the exact electronic address, a brief description of the report's contents, and a statement that the institution will provide a paper copy upon request.

The Fire Safety Report includes for each on-campus student housing facility:

- statistics for the three* most recent calendar years for which data are available for:
  - the number of fires and the cause of each fire
  - the number persons who received fire-related injuries that resulted in treatment at a medical facility, including at an on-campus health center
  - the number of deaths related to a fire
  - the value of property damage caused by a fire
- a description of each housing facility fire safety system, including the fire sprinkler system
- the number of fire drills held during the previous calendar year
- policies or rules on portable electrical appliances, smoking, and open flames
- procedures for evacuation
- policies regarding fire safety education and training programs provided to students and employees (describing the procedures students and employees should follow in the case of a fire).
- for the purposes of including a fire in the statistics, the titles of each person or organization to which students and employees should report that a fire occurred
- plans for future improvements in fire safety, if determined necessary by the institution

*The 3-year requirement has been phased in. The October 1, 2011, report includes the statistics for the 2010 and 2009 calendar years.

The statistics are also submitted to the Department of Education. The Department must make the statistics publicly available.

St. Gregory’s University maintains a fire log that records, by the date that a fire was reported, any fire that occurred in an on-campus student housing facility. The log includes the nature, date, time, and general location of each fire.

An entry to the log, or an addition to an entry, is made within 2 business days of the receipt of the information. The log for the most recent 60-day period is open to public inspection during normal business hours. St. Gregory’s makes older portions of the log available within 2 business days of a request for public inspection.

St. Gregory’s Campus Security Policy and Campus Crime Statistics, which includes the Annual Fire Safety Report, are available online at:
http://www.stgregorys.edu/campus-life/security/crime-statistics

If you are unable to locate the information you need from the link set forth above, or if you would like to request a written copy of the report, you may contact the following offices directly for assistance:

Security
(405) 878-5392
INFORMATION FOR CRIME VICTIMS ABOUT DISCIPLINARY PROCEEDINGS

Disclosure Requirement: Information provided to victim of crime

HEOA Sec. 493(a)(1)(A) amended HEA Sec. 487(a) (20 U.S.C. 1094(a)): added HEA Sec. 487(a)(26)

Upon written request, St. Gregory’s University discloses to the alleged victim of any crime of violence, or a non-forcible sex offense, the results of any disciplinary proceeding conducted by the University against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased because of the crime or offense, the information shall be provided, upon request, to the next of kin of the alleged victim.

St. Gregory’s Campus Security Policy and Campus Crime Statistics, which includes the Annual Fire Safety Report, are available online at:
http://www.stgregorys.edu/campus-life/security/crime-statistics

St. Gregory’s Student Handbook, which includes related policies and procedures, may be accessed at:

If you are unable to locate the information you need from the links set forth above, you may contact the following offices directly for assistance:

Security
(405) 878-5392

Dean of Students
(405) 878-5152

STUDENT OUTCOMES

RETENTION RATES

Disclosure Requirement: Made available through appropriate publications, mailings, or electronic media


St. Gregory’s Office of the Provost collects annually the data regarding the retention rate of certificate or degree-seeking, first-time, undergraduate students at St. Gregory’s, and provides that data to the Department of Education.

This information is disclosed by the Department of Education on its College Navigator web site:
http://nces.ed.gov/collegenavigator/?q=St. Gregory's+University&s=all&id=207689

(The information above is collected in the IPEDS Fall Enrollment Survey.)

If you are unable to locate the information you need from the links set forth above, you may contact the following offices directly for assistance:

Office of the Provost
(405) 878-5351

Academic Dean
(405) 878-5407

Office of the Registrar
(405) 878-5187

**COMPLETION/GRADUATION AND TRANSFER-OUT RATES**

Disclosure Requirement: Made available through appropriate publications, mailings, or electronic media

HEOA Sec. 488(a)(2) amended HEA Sec. 485(a) (20 U.S.C. 1092(a)): new HEA Sec. 485(a)(4) HEOA Sec. 488(a)(3) amended HEA Sec. 485(a) (20 U.S.C. 1092(a)): added HEA Sec. 485(a)(7) HEOA amendments effective August 14, 2008 (see exception below)
34 CFR 668.41(a)-(d), 34 CFR 668.45, 34 CFR 668.8(b)(1)ii)
October 29, 2009 FR notice (revised 34 CFR 668.45)

Institutions must annually make available to prospective and enrolled students the completion or graduation rate of certificate- or degree-seeking, first time, fulltime, undergraduate students. The data is to be available by July 1 each year for the most recent cohort that has had 150 percent of normal time for completion by August 31 of the prior year. If the information is requested by a prospective student, it must be made available prior to the student's enrolling or entering into any financial obligation with the institution.

An institution that determines that its mission includes providing substantial preparation for students to enroll in another Title IV, HEA-eligible institution must disclose a transfer-out rate for each cohort.

A student shall be counted as a completion or graduation if the student earns a degree or certificate or completes a transfer-preparatory program within 150 percent of normal time for the student's program.

The HEOA (Sec. 488(a)(3)) added a provision requiring that the completion or graduation rates must be disaggregated by:
- gender
- major racial and ethnic subgroup (as defined in IPEDS)
- recipients of a Federal Pell Grant;
- recipients of a subsidized Stafford Loan who did not receive a Pell Grant
- students who did not receive either a Pell Grant or a subsidized Stafford Loan
Students are to be considered to have received a grant or loan if they received it during the period used for determining the cohort – fall term or full year.

Institutions are allowed to exclude from completion/graduation or transfer-out rate calculations those students who leave school to serve in the Armed Forces, on official church missions, or with a federal foreign aid service, or are deceased or totally and permanently disabled.

The HEOA (Sec. 488(a)(2)) added a provision that applies to institutions for which students who leave school to serve in the Armed Forces, on official church missions, or with a recognized federal foreign aid service represent 20 percent or more of the certificate- or degree-seeking, full-time undergraduates at the institution. Those institutions may include the students who leave for such service in their completion/graduation rate calculations but allow for the time the students were not enrolled due to their service by adding the time period the students were not enrolled due to their service to the 150 percent of normal time used in the calculations.

St. Gregory’s Office of the Registrar collects the required data annually and provides it to the Department of Education.

This information is also disclosed by the Department of Education on its College Navigator web site: http://nces.ed.gov/collegenavigator/?q=St. Gregory’s+University&s=all&id=207689

If you are unable to locate the information you need from the links set forth above, you may contact the following offices directly for assistance:

Office of the Provost
(405) 878-5351

Academic Dean
(405) 878-5407

Office of the Registrar
(405) 878-5187

**PLACEMENT IN EMPLOYMENT**

Disclosure Requirement: Made available through appropriate publications, mailings, or electronic media


October 29, 2009 FR notice (revised 34 CFR 668.41(d))

Institutions must make available to current and prospective students information regarding the placement in employment of, and types of employment obtained by, graduates of the institution's degree or certificate programs.

Institutions must identify the source of the placement information and any timeframes and methodology associated with it.
Under this provision, institutions are not required to calculate placement rates, but an institution must disclose any placement rates it calculates for the institution or any program.

St. Gregory’s does not place students in jobs and does not calculate or advertise placement rates as trade schools do.

If you have any questions regarding placement in employment, you may contact the following office directly for assistance:

Office of the Provost  
(405) 878-5351

Academic Dean  
(405) 878-5407

**JOB PLACEMENT RATES**

Disclosure Requirement: Information made available to prospective students

HEA Sec. 487(a)(8) (20 U.S.C. 1094(a)(8)) (34 CFR 668.14(b)(10))  
Not changed by HEOA

An institution that advertises job placement rates as a means of recruiting students to enroll must make available to prospective students, at or before the time the prospective student applies for enrollment:

- the most recent available data concerning employment statistics and graduation statistics
- any other information necessary to substantiate the truthfulness of the advertisements
- relevant state licensing requirements of the state in which the institution is located for any job for which the course of instruction is designed to prepare students

St. Gregory’s University does not advertise job placement rates as a means of recruiting students to enroll.

If you have any questions, you may contact the following office directly for assistance:

Office of the Provost  
(405) 878-5351

Academic Dean  
(405) 878-5407

**TYPES OF GRADUATE AND PROFESSIONAL EDUCATION IN WHICH THE INSTITUTION'S GRADUATES ENROLLED**

Disclosure Requirement: Made available through appropriate publications, mailings, or electronic media
October 29, 2009 FR notice (revised 34 CFR 668.41(d))

Institutions must make available to current and prospective students information regarding the types of graduate and professional education in which graduates of the institution's 4-year degree programs enrolled. Institutions must identify the source of the information, and any timeframes and methodology associated with it.

Information regarding the types of graduate and professional education in which graduates of St. Gregory’s 4-year degree programs are enrolled can obtained by contacting the following offices directly:

Office of the Provost
(405) 878-5351

Academic Dean
(405) 878-5407

INTERCOLLEGIATE ATHLETIC PROGRAM PARTICIPATION RATES AND FINANCIAL SUPPORT DATA

How Disclosed: Made available through appropriate publications, mailings, or electronic media

HEA Sec. 485(g) (20 U.S.C. 1092(g)) Institutional requirements not changed by HEOA.
34 CFR 668.41(a)-(b), 34 CFR 668.41(g), 34 CFR 668.47
October 29, 2009 FR notice (revised 34 CFR 668.41(g))

By October 15 each year, a co-educational institution that has an intercollegiate athletic program must make information about the program available to current and prospective students and to the public. Current and prospective students must be provided a notice of their right to request such information (included in annual notice to current students, see "Notice of Availability of Institutional and Financial Aid Information"). If the information is provided on a website, the notice must provide the exact electronic address, brief description of the report, and a statement that the institution will provide a paper copy upon request.

The report also must be submitted to the Department of Education. The Department of Education is required to make the information available to the public and to notify all secondary schools of the availability of the information and how it may be accessed.

The report must include, for the preceding year:

- the number of male and the number of female full-time undergraduates enrolled
- unduplicated head count of participants on at least one varsity team, by gender
- list of the varsity teams that competed in intercollegiate athletic competition, and for each team
  - total number of participants, the number of participants who also participated on another varsity team, and the number of other varsity teams on which they participated
  - total operating expenses
  - whether the head coach was male or female and whether the head coach was assigned to the team on a full-time or part-time basis, and for part-time head coaches whether the coach was a full- or part-time employee of the institution
number of male and the number of female assistant coaches, and the number of male and the number of female assistant coaches who were full-time or part-time employees of the institution
- the number of part-time assistant coaches who were full-time and part-time employees of the institution
- total revenues attributable to intercollegiate athletic activities, and the revenues from football, men's basketball, women's basketball, all other men's sports combined, and all other women's sports combined
- total revenues generated across all men's teams and across all women's teams
- total amount of money spent on athletically related student aid, separately for men's and women's teams overall
- ratio of athletically related student aid awarded to male athletes to athletically related student aid awarded to female athletes
- total amount of expenditures on recruiting, separately for men's teams and women's teams overall
- average annual institutional salary of head coaches of men's teams and of women's teams, across all offered sports
- average annual institutional salary of the assistant coaches of men's teams and of women's teams, across all offered sports
- total expenses attributable to intercollegiate athletic activities, and the expenses attributable to football, men's basketball, women's basketball, all other men's sports combined, and all other women's sports combined

For information regarding Intercollegiate Athletic Program Participation Rates and Financial Support Data, please contact the Athletics Department directly for assistance:

Athletics Department
(405) 878-5621

**VOTER REGISTRATION FORMS**

How Disclosed: Voter registration forms made widely available and provided to each enrolled student


Each institution must:
- make a good faith effort to distribute a mail voter registration form (for federal elections and state elections for governor or other State chief executive) to each student enrolled in a degree or certificate program and physically in attendance at the institution
- make the voter registration form widely available to students at the institution
- request the forms from the state 120 days prior to the deadline for registering to vote within the state

This requirement does not apply to institutions in states that do not have a voter registration requirement or that allow voters to register at the time of voting.
The HEOA (Sec. 493(a)(1)) added the provision that an institution will be considered to comply with the distribution requirement if the institution electronically distributes the voter registration form or an Internet address where such a form can be downloaded. The information must be in an electronic message devoted exclusively to voter registration.

The Oklahoma Secretary of State Voter Registration page may be accessed at:

St. Gregory’s Student Handbook may be accessed at:
http://www.stgregorys.edu/student-handbook

If you are unable to locate the information you need from the link set forth above, you may contact the

Dean of Students
(405) 878-5152